



WORKERS' COMPENSATION PROGRAM

2009 Employee Safety Pledge Contest

1. All activities are focused on the *VISION* adopted by the two Boards of Trustees for the Public Hospital District Workers' Compensation Trust and Washington Hospital Workers' Compensation Trust:

“TO LEAD OUR MEMBERSHIP TO CREATE AND MAINTAIN THE SAFEST WORK ENVIRONMENT.”

2. Requirements of member participation in contest:
 - a. Hospital Member/Hospital District Member must be a current participant in the Washington Hospitals Workers' Compensation Program and in good standing.
 - b. Member must have an Employee Safety Committee that meets the requirements of WAC 296-800-13020. The purpose of this rule ensures an employee safety committee is maintained for a safe and healthy workplace for all employees. This rule also requires the hospital to maintain a method of communicating and evaluating safety and health issues reported by employees in your workplace.
 - c. CEO must sign off on the employee safety pledge document and agree to participate along with other executives in the reward presentation for the plaque and ice cream social.

3. Background on Contest

In celebration of the 25th year of operations of the Washington Hospitals Workers' Compensation Program, the program is offering each member the opportunity to participate in the Employee Safety Pledge Contest.

4. Pledge Criterion:

- A. The pledge must contain the name of the hospital, the date, the employee name (printed) and employee signature on the pledge document.
- B. The pledge must be no more than 1 typed page.
- C. The employee safety pledge must contain the following elements:
 1. Pledge to follow all hospital safety procedures and wear all personal protective equipment as instructed by their supervisors.
 2. Pledge to participate and implement safety training provided by the hospital for their specific job.
 3. Pledge to watch for hazards, correct them when possible or report hazards immediately if they cannot correct them.
 4. Pledge to report all near misses, incidences, and injuries immediately whether or not medical attention is needed.
 5. Pledge to read your posted employee safety committee minutes.

2009 Employee Safety Pledge Contest - *continued*

6. The pledge should tie into how the hospital's mission statement supports employee safety.
5. **DUE DATE:** The contest will run from April 1 through July 15th. All pledges must be received by the Washington Hospitals Workers' Compensation Program office in Seattle (300 Elliott Avenue West, Suite 300, WA 98119 or via email to Sera Osborn serao@wsha.org no later than Close of Business (5:00 p.m.) on **July 15th, 2009**. Pledges received after this date and time (no exceptions) will not be considered for the contest.
6. Judging will be based upon 100 points:
 - A. To be considered, the facility must meet the basic requirements of participation.
 - B. **25 Points Maximum** for the employee safety pledge that has clearly outlined all the critical elements listed in #4C.
 - C. **75 Points Maximum** for the pledges and supporting verification that are received timely and have the highest ratio of verified employee pledges. The ratio will be calculated by comparison of the number of signed pledges received to the number of employees listed on the members' payroll. Verification through the information received from the CFO on the entry form.
7. The decision of the judges is final.
8. There will be one First Prize Winner:

A Check for \$2000 is to be awarded to the winning member. The check is to be applied to the Employee Safety Committee to either purchase equipment or provide training resources that will promote employee safety.
9. Washington Hospitals Workers' Compensation Program will announce the winner.
10. The Washington Hospitals Workers' Compensation Trusts will retain the contest pledges and may use in the wording of the pledge to demonstrate the work of the program.
11. The Washington Hospitals Workers' Compensation Program will follow-up with the winner and interview designated individual(s) for an article in the *Trust Notes* Newsletter on how the \$2000 is used.
12. Questions regarding this Contest should be directed to: Beverly Simmons, Executive Director of Workers' Compensation Programs at 206.216.2536 or BeverlyS@wsha.org

How to submit your entry:

Complete the entry form is available as a download from the WC Program website
<http://www.whs-seattle.com/wcp/news/index.htm>.

Attached to the completed entry form must be

- a copy of the pledge signed by the CEO and Safety Committee Chairperson,
- a copy of all pledges signed by employees
- a copy of the hospital mission statement.

The contest will run from April 1 through July 15th.

If any of the items are incomplete or missing, the entry will not be considered.

Entries must be received no later than Close of Business (5:00 p.m.) on July 15th, 2009.

Mail or email the entry form with the required documentation to Sera Osborn:

email – SeraO@wsha.org

or mail to:

Sera Osborn
c/o Washington Hospitals Workers Compensation Program
300 Elliott Avenue W. –Suite 300
Seattle, WA 98119

See Attached 2009 Employee Safety Pledge Entry Form



2009 Employee Safety Pledge Contest Entry Form

Date: _____

Hospital Name: _____

Total number of hospital employees on payroll: _____

Total number of employee pledges signed: _____

Ratio of total number of employees on payroll to pledges signed: _____

Verification of number employees on payroll as of June 30, 2009.

Signature of Executive Staff:

Signature of Employee Safety Committee Chair

How to Submit your Entry:

Contest entries should be sent to Sera Osborn, Communications Coordinator

E-mail: SeraO@wsha.org

Or mail to: Sera Osborn, Communications Coordinator
Workers' Compensation Program
300 Elliott Avenue W., Suite 300
Seattle, WA 98119

All Entries must be received via email or at the Seattle WCP office no later than July 15th, 2009 at 5 pm.